

**New Hampshire Department of Safety
Division of Fire Standards & Training
33 Hazen Drive
Concord, New Hampshire 03305**

2007

New Hampshire/Vermont

Two-State Weekend

March 23 - 25, 2007

National Fire Academy

Emmitsburg, Maryland



Course Descriptions: No prerequisites

STICO: Strategy and Tactics for Initial Company Operations (W455)

This course is designed to develop the management skills needed by a Company Officer to accomplish assigned tactics at a structure fire. Determining proper strategy, selecting correct tactics and operating within a Incident Command System will be discussed at length in this program.

Audience: Company Officers or senior firefighters responsible for the management of a single fire company during fireground operations

Class Size: Limited to 25 participants

JFIS – 1: Juvenile Firesetter Intervention Specialist I (F626)

The goal of the course is to provide the skills and tools necessary to become a Juvenile Firesetter Intervention Specialist I

Class will address the NFPA 1035 standard. Includes primary prevention, identification and intake, who sets fires and why, and interviewing and intervention strategies. Students will learn to conduct an interview with the firesetter and their family using prepared forms and guidelines and determine the need for referral for counseling and /or educational intervention strategies to mitigate firesetting behavior.

Audience: Individuals who have responsibilities related to juvenile firesetting intervention, interviewing, and prevention. Target audience includes those who interact with children that are involved in firesetting or arson behavior.

Class Size: Limited to 30 participants

ADFR: Arson Detection for the First Responder (W201)

This two-day course is designed specifically to provide a clear definition of the role of initial responder organizations, and to provide essential knowledge to enable them to recognize the potential of an intentionally set fire, preserve evidence, and properly report the information to appropriate officials.

Audience: This training course is designed specifically for the firefighter who is inexperienced in arson detection and the preservation of evidence at the fire scene. It is not designed for the arson-experienced firefighter or investigator.

Class Size: Limited to 30 participants

FPSD: Fire Prevention for First Responders and Small Departments (W271)

This 2-day inspirational course stresses the awareness, advocacy, and motivational content needed by those who traditionally have been focused on operations (suppression, EMS, etc.) and who seek to learn new, successful approaches appropriate for communities of all sizes, but most especially for America's smaller communities.

Audience: This course is open to all interested emergency services personnel including volunteer, career, and allied professionals, the class is intended primarily for those who have served in operations and who seek to learn more effective ways of combating the fire problem.

Class Size: Limited to 30 participants

PICO: Preparation for Initial Company Operations (W458)

This class is designed to develop a better understanding of the roles and responsibilities of a Company Officer in preparing their company for incident operations. In addition, to clarify the transition from Firefighter to Company Officer.

Audience: Company Officers, acting officers, or senior Firefighters who command a fire company during emergency operations. Also, those Officers who are responsible for maintaining skills and company readiness.

Class Size: Limited to 30 participants

PFRBSF:RUS: Preventing Fire Risk Based on Socioeconomic Factors: Rural/Urban Settings (W276)

This new 2-day course will develop ideas and plans to address the high fire incidence among populations based on socioeconomic factors. Rural and urban settings are taken as samples.

Audience: Persons serving on local or State prevention committees; prevention personnel in local organizations; persons teaching safety programs within the community; fire marshals, inspectors, and public educators; EMS personnel who coordinate community life-support programs; and/or local school teachers or other community safety advocates.

Class Size: Limited to 30 participants

IUCMCI: Introduction to Unified Command for Multi-Agency and Catastrophic Incidents (W315)

This course is designed for those officers who would likely function in a Command or General Staff position during a multi-agency operation. Students will be exposed to lectures and activities designed to promote a better understanding of multi-agency needs and a Unified Command structure.

Audience: Officer, regardless of title, who would function in a command or general staff position during a Unified Command operation.

Class Size: Limited to 30 participants

Registration:

Registration is open to all New Hampshire and Vermont fire personnel whether Volunteer, Call, or Career. Those who pre-register and are accepted will be notified by mail.

To register, you MUST:

1. Complete and sign the enclosed:
 - National Fire Academy Application (75-5A).
 - NHFA Two-State Weekend Admission Form
2. **Indicate your first, second, and third program choices on the NHFA form.**
3. Return the original form with payment (see below) to:

**NEW HAMPSHIRE FIRE ACADEMY
33 HAZEN DRIVE
CONCORD, NH 03305**

The form may be duplicated for additional registrations if needed. Please make certain that **ALL** of the applicable sections of the form are completed and that it is signed by the chief of your department. Incomplete forms will be returned and could cause you not to be registered for your first choice selection or into a program.

ALL registrations must be received at the New Hampshire Fire Academy by 4:00 PM on Friday, February 9, 2007.

Fees:

There is a fee of \$ 90.00 per student that includes all instruction, student materials, lodging from Friday, March 23, 2007, to Sunday, March 25, 2007. **ALL** fees MUST accompany the application forms for your registration to be processed.

NO refunds will be issued for no-shows.

Methods of Payment:

1. Chief's signed payment advise form
2. Check
3. Money Order
4. Departmental purchase order
5. Credit Card

Checks or money orders should be made out to: **NFA Training Fees**

Meals:

A buffet style dinner will be provided on Friday evening. On Saturday, breakfast, lunch, and dinner will be provided. On Sunday, breakfast and lunch will be provided. Meal tickets will **ONLY** be available at the **mandatory** evening orientation on Friday, March 23, 2007.

Directions to the National Fire Academy:

I-93 South to I-293 to Route 3 South through Nashua to I-495 South to the Mass Turnpike (I-90), South to I-84 West to I-684 South to I-287 West across the Tappen Zee Bridge. Stay on I-287 to I-78 West (near Fair Hills, PA), follow I-78 West to I-81 to Harrisburg, PA (Be careful, it gets confusing to get onto Route 15) to Camp Hill, PA, take Route 15 south to Gettysburg, PA and Emmitsburg, MD. Follow the signs once in Emmitsburg to the National Emergency Training Center / National Fire Academy.

NFA telephones: 1-800-238-3358 or 1-301-447-1000

Messages on campus: 1-301-447-1048

National Fire Academy Rules of Conduct:

Each individual has the personal responsibility to exhibit professional conduct while on the National Fire Academy campus. The designated representative(s) of the State training agency has the responsibility and authority to monitor and, with campus security personnel, to take necessary action to correct any unprofessional conduct.

Campus security has the authority to request the name(s) of any individuals who may be disruptive or discourteous. It is expected that an individual's name will be provided if requested. The security officer will then inform the State representative of the circumstances surrounding the incident. In ALL instances of alleged misconduct, all parties will be responsible for determining the facts. Decisions regarding dismissal of any student will be made at the conclusion of a review. The final authority for dismissal rests with the senior United States Fire Administration official on campus at the time. State representatives have the authority to dismiss any student for misconduct where the incident occurs outside class hours.

Failure to Attend – NO SHOWS:

The National Fire Academy is keeping a careful watch regarding students' cancellations and NO SHOWS. Students should contact the New Hampshire State Coordinator(s) at (603) 271-2661 or 1-800-371-4503 in the event it is necessary to cancel their attendance.

Students who fail to cancel their reserved slot and fail to attend will be banned from attending National Fire Academy courses for a period of two consecutive years.

Student Dress Code:

Required classroom and dining hall attire for your guidance:

Males: Shirts with collars, (**NO T-shirts**) slacks, nice jeans (with no holes) or department uniforms, shoes and socks. Optional items include sweaters and jackets, etc.

Females: Dresses, blouses, (**NO T-shirts**) with slacks or skirts, department uniforms, hosiery and shoes. Optional items include sweaters, jackets, etc.

The wearing of athletic clothing, including ball caps or hats of any kind, is not appropriate in the classrooms, dining hall, or auditorium.

Attire such as shorts, thongs, tank tops, ventilated shirts, collar-less shirts and cut-off jeans are considered informal wear and should be restricted to after hour leisure activities.

Security and Identification Requirements:

Each student **MUST** possess a photo identification in order to register at C-West. Additionally, a NFA identification will be issued to each student and **MUST** be worn at all times when on the NFA campus:

Vehicles entering or parking on the grounds of the National Emergency Training Center are subject to search and guards are posted at every entryway.

New Hampshire Department of Safety
Division of Fire Standards and Training & Emergency Medical Services
Richard M. Flynn Fire Academy

Two-State Weekend Admission Application
March 23-25, 2007

Name: _____ Soc. Sec. #: _____

Department: _____ Dept. Phone #: _____

Please indicate your course selections in order of preference:

1. _____

2. _____

3. _____

Selection will be on a first come, first served basis so that early registration is essential to secure your first choice.

I have read and understand the NFA Rules of Conduct and Student Dress Code that will be in effect during my stay at the National Fire Academy.

Printed Name: _____ Date: _____

Signature: _____ Date: _____

This form must be completely filled out and returned with appropriate payment method and the fully completed National Fire Academy Form 75-5A to be considered for participation in this weekend event!

Mail forms to:

New Hampshire Fire Academy
33 Hazen Drive
Concord, NH 03305
(603) 271-2661

PAYMENT METHOD	
_____ Personal Check	_____ Credit Card: \$10.00 minimum in all charges
_____ Agency PO Enclosed	Full Name Listed on Card: _____
_____ Agency Payment Advice	Card Number: _____
	Exp. Date: _____
	Signature: _____
Signature required (see below)	Payment Amount \$: _____

PLEASE ALLOW 6-8 WEEKS FOR REFUNDS

The _____ agrees to pay all fees for attendance of the listed applicant upon billing by the Division of Fire Standards & Training and Emergency Medical Services.

Signature of Agency Representative: _____ Date: _____

U. S DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT
GENERAL ADMISSIONS APPLICATION SHORT FORM

See Reverse for
Privacy Act Statement

*O.M.B. No. 1660-0007
Expires February 28, 2007*

USE THIS FORM ONLY IF APPLYING FOR NFA OFF CAMPUS COURSES (EXCLUDING REGIONAL DELIVERIES)

SECTION I - GENERAL INFORMATION

1. DATE OF BIRTH (Mo, Day, Yr.)	2. SEX <input type="checkbox"/> Female <input type="checkbox"/> Male	3. U. S. CITIZEN <input type="checkbox"/> Yes <input type="checkbox"/> No If No, City and Country of Birth:
4a. ETHNICITY 1. <input type="checkbox"/> HISPANIC or LATINO 2. <input type="checkbox"/> NOT HISPANIC or LATINO		4b. RACE (Please check all that apply) 1. <input type="checkbox"/> AMERICAN INDIAN or ALASKA NATIVE 2. <input type="checkbox"/> ASIAN 3. <input type="checkbox"/> BLACK or AFRICAN AMERICAN 4. <input type="checkbox"/> WHITE 5. <input type="checkbox"/> NATIVE HAWAIIAN or PACIFIC ISLANDER
5. PLEASE PRINT YOUR NAME (Last, First, Middle, Suffix)		6. SOCIAL SECURITY NO
7. MAILING ADDRESS (Street, avenue, road no., city or town, and zip code)		8. WORK PHONE NO. () 9. HOME PHONE NO. () 10. FAX NO. () 11. EMAIL ADDRESS
12a. ENTER COURSE CODE AND TITLE	12b. COURSE LOCATION	12c. COURSE DATE
13. DO YOU HAVE ANY DISABILITIES (Including special allergies or medical disabilities) WHICH WOULD REQUIRE SPECIAL CONSIDERATION DURING YOUR ATTENDANCE AT NETC or MWEAC? NO <input type="checkbox"/> YES <input type="checkbox"/> (If yes, indicate & describe any special considerations required on a separate sheet)		

SECTION II - EMPLOYMENT INFORMATION

14a. NAME AND COMPLETE ADDRESS OF ORGANIZATION BEING REPRESENTED	14b. NFIRS# (NFA ONLY)	15. CURRENT POSITION AND NUMBER OF YEARS IN POSITION
16. CHECK THE BOX(S) BELOW THAT BEST DESCRIBE YOUR ORGANIZATION	16b. ORGANIZATION	16c. CURRENT STATUS
16a. JURISDICTION 1. <input type="checkbox"/> STATEWIDE 4. <input type="checkbox"/> SPECIALDISTRICT/TOWNSHIP/ TRIBAL NATION 7. <input type="checkbox"/> FOREIGN 2. <input type="checkbox"/> COUNTY GOVERNMENT 5. <input type="checkbox"/> FEDERAL/MILITARY (non-DHS) 8. <input type="checkbox"/> DHS/FEMA 3. <input type="checkbox"/> CITY/TOWN/VILLAGE 6. <input type="checkbox"/> INDUSTRY/BUSINESS 9. <input type="checkbox"/> NDER/IMA	1. <input type="checkbox"/> ALL CAREER 2. <input type="checkbox"/> ALL VOLUNTEER 3. <input type="checkbox"/> COMBINATION	1. <input type="checkbox"/> PAID FULL TIME 2. <input type="checkbox"/> PAID PART TIME 3. <input type="checkbox"/> VOLUNTEER 4. <input type="checkbox"/> DISASTER RESERVIST

SECTION III - ENDORSEMENT AND CERTIFICATION

17a. I certify that the information recorded on this application is correct. Falsification of information will result in denial of a course certificate and stipend (U.S.C. 1001).		
17b. I hereby authorize the release of any and all information concerning my enrollment in this course to the chief officer in charge, or designee, of my organization. All requests for information shall be in writing from said chief officer or designee.		
17c. Further, I understand that National Emergency Training Center (NETC), the Mt. Weather Emergency Operations Center (MWEOC), and the Noble Training Center (NTC) are not authorized to provide medical or health insurance for students. I maintain appropriate insurance on an individual basis.		
17d. I agree to abide by the rules, policies, and regulations of NETC, MWEOC and NTC. Failure to do so will result in denial of the student stipend, expulsion from the course, and possible barring from future National Fire Academy (NFA) and Emergency Management Institute (EMI) courses.		
18a. SIGNATURE OF APPLICANT		18b. DATE
19. APPROVAL BY HEAD OF THE SPONSORING ORGANIZATION (NOT REQUIRED FOR SELF STUDY PROGRAMS)		
By signing this application, I certify that my organization does not discriminate on the basis of age, sex, race, color, religious belief, national origin, economic status, or disability in providing educational opportunities for its employees.		
19a. SIGNATURE	19b. PRINTED NAME AND TITLE	19c. DATE
20. ADDITIONAL ENDORSEMENTS FOR APPLICATION TO THE EMERGENCY MANAGEMENT INSTITUTE (NOT REQUIRED FOR SELF STUDY PROGRAMS)		
20a. SIGNATURE AND DATE (State Office)		20b. SIGNATURE AND DATE (FEMA Regional Office)
21. SUBMIT APPLICATION TO APPROPRIATE SPONSOR		

22a. DISPOSITION

☐ ACCEPTED☐ REJECTED

22b. SIGNATURE OF REVIEWER

22c. DATE

EQUAL OPPORTUNITY STATEMENT

NFA and EMI are Equal Opportunity institutions. They do not discriminate on the basis of age, sex, race, color, religious belief, national origin, or disability in their admissions and student-related procedures. Both schools make every effort to ensure equitable representation of minorities and women in their student bodies. Qualified minority and women candidates are encouraged to apply for all courses.

PRIVACY ACT STATEMENT

GENERAL - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), Title 5 United States Code (U.S.C.), Section 552a, for individuals applying for admission to NFA or EMI.

AUTHORITY - Federal Fire Prevention and Control Act of 1974, as amended, Title 15 U.S.C., Sections 2201 et. seq.; Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, Title 42 U.S.C., Sections 5121 et. seq.; Title 44 U.S.C., Section 3101; Executive Orders 12127, 12148, and 9397; Title VI of the Civil Rights Act of 1964; and Section 5044 of the Rehabilitation Act of 1973.

PURPOSES: To determine eligibility for participation in NFA and EMI courses. Information such as age, sex, and ancestral heritage are used for statistical purposes only.

USES: Information may be released to: 1) FEMA staff to analyze application and enrollment patterns for specific courses, and to respond to student inquiries; 2) a physician to provide medical assistance to students who become ill or are injured during courses; 3) Members of the Board of Visitors for the purpose of evaluating programmatic statistics; 4) sponsoring states, local officials, or state agencies to update/evaluate statistics of NFA and EMI participants; 5) Members of Congress seeking first party information; and 6) Agency training program contractors and computer centers performing administrative functions.

EFFECTS OF NONDISCLOSURE - Personal information is provided on a volunteer basis. Failure to provide information on this form, however, may result in a delay in processing your application and/or certifying completion of the course.

Information Regarding Disclosure of Your Social Security Number Under PL 93-579, Section 7(b) - E.O. 9397 authorizes the collection of the SSN. The SSN is necessary because of the large number of individuals who have identical names and birthdates and whose identities can only be distinguished by the SSN. The SSN is used for record-keeping purposes, i.e., to ensure that your academic record is maintained accurately. Disclosure of the SSN is voluntary. However, if you do not provide your SSN, another number will be substituted, which will delay processing of your application or course certificate.

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 6 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the needed data, and completing and submitting the form. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, U. S Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472. **NOTE: Do not send your completed form to this address.**